



**Dear Customer/Supplier,**

Pursuant to Articles 13 and 14 of Regulation (EU) 2016/679, Emilio Mauri S.p.A. (VAT No. 00229170139 – Tax Code 00360500136), with registered office in Pasturo (LC), Via Provinciale no. 11, email: [privacy@mauri.it](mailto:privacy@mauri.it), as Data Controller (hereinafter the "Data Controller"), wishes to inform you that the processing of your personal data is and will be based on the principles of lawfulness, fairness, transparency, and the protection of your privacy and rights in accordance with the provisions of the European General Data Protection Regulation (GDPR).

Without prejudice to all definitions under Article 4 of the General Data Protection Regulation (EU/2016/679), the following definition applies:

**Emilio Mauri S.p.A.** means the complex of human, technological, logistical, and organizational resources used in processing operations, consisting of data, applications, organizational rules, and procedures responsible for the acquisition, storage, processing, and communication of your personal data.

**I. Nature of Personal Data**

**Personal Data**

The Data provided by you regarding your personnel involved in the execution of contracts with the Company—including name, surname, contact details, email addresses, professional qualifications where relevant; any data relating to salaries, contributions paid, and social security compliance regarding personnel employed by you to perform services at the Company, when such data is required by law (hereinafter "Data Subjects")—whether directly provided by you or retrieved from public sources (Chambers of Commerce), will be processed by the Company in accordance with the Regulation and national legislation, including any measures issued by the Supervisory Authority (Data Protection Authority) where applicable.

In the case of customers/suppliers who are natural persons, in addition to the data highlighted above, including data related to billing and payments, bank details, registration in professional rolls or registers, the Company may process economic and financial data (e.g., economic solvency).

**Purposes of Processing**

The processing of Data Subjects' data is carried out by the Company in the course of its economic and commercial activities for the following purposes:

- Purposes connected with the selection, establishment, management, and execution of the contractual relationship, including the management of pre-contractual relations.
- For compliance with legal and regulatory obligations (e.g., tax and accounting obligations, procurement contracts, occupational health and safety regulations), EU legislation, or an order from the Authority for opening master records; administrative management of contracts, management of potential litigation, internal audits, and certification.
- To manage and control risks, and to prevent potential fraud, insolvency, and default.



- For periodic assessment activities concerning the existence of ethical and legal requirements during Quality, Process, Product, or Sustainability Audits, including at your premises.

For data processing relating to the specified purposes, acquiring specific consent is not required, as the Company may rely on the exemptions provided under Articles 6(1)(b) and 6(1)(c) of the Regulation.

In the case of customers/suppliers who are natural persons, for the processing of economic and financial data (such as commercial information and financial statements), the Company relies on the exemption under Article 6(1)(f) (legitimate interest in verifying the economic-financial stability of its commercial partners).

## **II. Nature of Provision and Processing Methods**

The provision of Data Subjects' data is necessary, and in its absence, it will not be possible to establish any commercial relationship, correctly perform pre-contractual and contractual obligations, or, where a contractual relationship has already been established, fulfill the obligations and commitments deriving from it.

Any personal data of Data Subjects may also be collected through video surveillance systems present in the entrance and exit areas of the Company's premises.

Data will be processed and stored on paper and IT media within the company, including databases on the corporate intranet or servers available to the Controller, for a period no longer than necessary to comply with legal obligations and pursue the aforementioned purposes, adhering to the principles of relevance, non-excessiveness, and indispensability. Processing may also be carried out using automated tools designed to store, manage, or transmit the data, and in any case will be managed in compliance with current legal provisions.

## **Storage and Security**

Data will be stored in compliance with applicable personal data protection laws and for the entire duration necessary to fulfill the above-mentioned purposes.

In particular, data will be stored for the entire duration of the contractual relationship and after its termination in compliance with civil and tax obligations.

Data processing will be carried out with the support of paper, IT, or telematics tools using methods and instruments suitable for guaranteeing, with reference to the state of the art, confidentiality, integrity, and availability of data, in compliance with Article 32 of the General Data Protection Regulation (EU/2016/679), by specifically authorized individuals, in compliance with Articles 29 et seq. of GDPR 2016/679.

Data will be stored within the European Union, and relative security policies are reviewed in compliance with Best Practices in the field. Your data will be stored and processed via IT procedures and handled by natural or legal persons who, under contract with the Controller, provide specific processing services or perform activities related to, instrumental to, or supporting those of the Controller.



### **Data Access**

Your data may be made accessible for the purposes referred to in Section I of this notice to:

- Employees and collaborators of the Controller, in their capacity as authorized processors and/or internal/external data processors and/or system administrators appointed in writing and given specific instructions; personnel department employees; owners and employees of the payroll processing company (as authorized persons or processors); professionals or service companies for business administration and management operating on behalf of the Controller.
- Third-party companies or other entities (e.g., credit institutions, professional firms, consultants, insurance companies, etc.) carrying out outsourced activities on behalf of the Controller, in their capacity as external data processors.

### **III. Data Subject Rights**

At any time, you may exercise your rights under the provisions of Sections 2, 3, and 4 of Chapter III of Reg. (EU) 2016/679, and in particular:

1. Request confirmation of whether or not personal data concerning you exists;
2. Obtain information regarding the purposes of processing, the categories of personal data, the recipients or categories of recipients to whom the personal data has been or will be disclosed, and, where possible, the retention period;
3. Obtain rectification and erasure of data;
4. Obtain restriction of processing;
5. Obtain data portability, i.e., receive data from a controller in a structured, commonly used, and machine-readable format, and transmit it to another controller without hindrance;
6. Object to processing at any time, including processing for direct marketing purposes;
7. Object to an automated decision-making process concerning natural persons, including profiling;
8. Lodge a complaint with a competent supervisory authority, in Italy the Data Protection Authority (*Garanti per la Protezione dei Dati Personali*), located in Piazza di Monte Citorio No. 121, 00186 Rome.

Where applicable, you also have the rights under Articles 16–21 of the GDPR (Right to rectification, right to be forgotten, right to restriction of processing, right to data portability, right to object), as well as the right to lodge a complaint with the Supervisory Authority.

You are recognized at any time the right to withdraw consent to the processing of your personal data without affecting the lawfulness of processing based on consent prior to withdrawal.

If you wish for the processing of your personal data to cease by erasure or destruction of relevant records or reproductions, you may send a communication accompanied by a photocopy of your identity document (which will be destroyed immediately). Upon completion of this operation, your personal data will be removed from our archives as soon as possible.



#### **IV – Data Controller, Processors, and Persons Authorized to Process Data**

The Data Controller of your personal data is **Emilio Mauri S.p.A.** (VAT No. 00229170139 – Tax Code 00360500136) based in Pasturo (LC), Via Provinciale no. 11, email: [privacy@mauri.it](mailto:privacy@mauri.it), to whom you may apply to exercise the right of access, requesting confirmation as to whether or not data exists, knowing its content and origin, verifying its accuracy, requesting integration, updating, or rectification, and objecting to processing for legitimate reasons.

An updated list of processors and persons authorized to process data is kept at the registered office of the Data Controller. The names of System Administrators in charge of managing IT Systems handling Personal and Sensitive Data are available upon request by Data Subjects.

Pasturo, September 16, 2026

EMILIO MAURI S.p.A.  
The Legal Representative

A handwritten signature in blue ink, appearing to read "Indro Ghisla", written over the printed name of the legal representative.