

Information ref. to art. 13 European Regulations 2016/679 on the processing of personal data (GDPR)

Dear **customer / supplier**,

Emilio Mauri Spa (hereinafter "Owner") wishes to inform you that the processing of your personal data is and will be based on the principles of lawfulness, correctness, transparency and protection of your privacy and your rights in accordance with the provisions of the European Regulation on the Treatment of personal data (GDPR).

With this document, we wish to inform you about the personal data in our possession and the purposes of the processing connected to them.

1) Object of the treatment

The Data Controller processes the personal data you provide when establishing a business relationship with Emilio Mauri Spa (name -surname /company name in the case of a company, address, tax code / VAT number, e-mail, telephone number) and bank details necessary for the payment of the service / supply.

2) Purpose of the treatment

The data provided by you as customers or suppliers of Emilio Mauri S.p.a are collected for the following purposes:

- Purposes related to the management of commercial relationships with Emilio Mauri SpA as customers or suppliers (purchase contracts and related and related tax and commercial obligations).
- fulfil the pre-contractual, contractual and tax obligations deriving from existing relations with you;
- fulfil the obligations established by the law, by a regulation, by community legislation or by an order of the Authority.
- manage and control risks, prevent possible fraud, insolvency or default;

If the owner intends to process your data for a different purpose than those described in this paragraph, you will be informed before such further processing.

3) Processing methods

The collected data are also processed with IT tools.

We may communicate your personal data:

- As regards their respective and specific competence, to Entities and in general to any public subject and private with respect to which there is for us an obligation or necessity of communication, and this also for the purpose of the most correct fulfilment of any possible respective obligation (also of an instrumental nature) in any case connected or referable to the contract or the contractual relationship.
- To external subjects who perform specific tasks on behalf of our company (for example: certification of Financial statements, information systems management, correspondence addresses, Group companies to which the writer belongs); to banks and / or specialized companies for the management of receipts and payments deriving from the execution of contracts; to bodies, consortia and trade associations.

Your personal data will not be transferred outside the European Union.

Emilio Mauri S.p.a adopts the appropriate security measures to prevent data loss, to preserve them from illicit or incorrect use and from unauthorized access.



EMILIO MAURI S.p.A.

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4) Data retention

The interested party will keep the collected data until request of cancellation. Without prejudice to the five-year or ten-year terms of conservation of documents and related data of a civil, accounting and tax nature, as foreseen by the laws in force, any other data will be kept for 5 years from the termination of the supply / service relationship withdrawal of consent or request for cancellation by you.

5) Data controller

The data controller is Emilio Mauri S.p.a., based in Pasturo (LC), Via Provinciale n. 11, C.F. and registration with the Reg. Imp. LC: n. 00360500136, VAT number: 00229170139.

6) Rights of the interested party

Given that the processing object of the present does not require the consent, as necessary to the execution of a contract of which the interested party is part and without prejudice to the obligations of law and / or provisions of the competent Authorities, with reference to the art. 7 of Legislative Decree no. 196/2003 and from 25 May 2018 the rights referred to in Articles 15 (right of access), 16 (right of rectification), 17 (right to cancellation), 18 (right to limitation of treatment), 20 (right to portability), 21 (right of opposition), 22 (right to object to automated decision-making process) of the GDPR 679/16, the interested party exercises his rights by writing to the Data Controller at the address below, or by e-mail, specifying the subject of his request and the right he intends to exercise.

Requests should be addressed to the holder Emilio Mauri S.p.a with headquarters in Pasturo (LC), Via Provinciale n.11 also by sending an email to: **privacy@mauri.it**.

If you feel you are injured in any of the rights you have the right to lodge a complaint with the Guarantor for the protection of personal data (following the procedures and instructions published on the Authority's website on **www.garanteprivacy.it**) or an administrative or judicial appeal .

The Owner